

**2016-2017**

*Greetings JV AmeriCorps members! Please review the instructions below and let us know if you have any questions.* ***Accurate and regular timekeeping and reporting*** *are essential for us to keep our program going and make sure everything stays on track for a successful program year!*

**Great Stories**

At some point throughout the year, we ask that you submit *at least one* “Great Story.” This is a story of impact. It is an opportunity to share some of the amazing things that happen throughout the year in an anecdotal way.

It can be **simple**! Stories of transformation are great, but stories of one little thing that happened are just as good. One JV last year simply typed up the contents of a two-sentence letter written to her by one of her clients that thanked her for her presence.

**IDEAS FOR GREAT STORIES**

**Impact Snapshots**: Tell a *quick* story describing where you serve, a concrete issue encountered, what you/and others did to address it, and how things improved for your organization/beneficiaries.

* At [Program Name] in [Locale], I became aware that [issue]. Along with [Other Folks Involved], I [Action Step/Service Activity]. As a result [Impact]. *Feel free to be creative with form.*

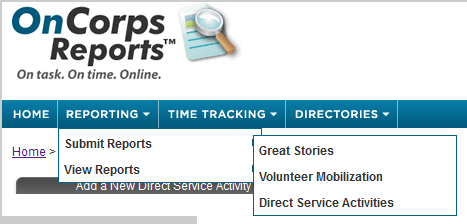
**Story Topic Ideas**: Health and wellness, environmental stewardship, engaging community volunteers, how has service affected your next life steps, how did different groups come together to address a community issue, how does your site fill a particular need, describe a memorable day in service….

**Helpful hints**: In addition to speaking from the heart…

* Keep things **brief**. Try to stay within **300 words** if possible. Shorter allows us to share your voice.
* When possible, quantify things**. How many people were involved? How much did things change?**

To Submit:

1. Log in.
2. Along the top, you’ll find “Reporting.” Hover over it, then hover over “Submit Reports” and select “Great Stories.”



1. Title what you want and enter the date—**the reporting period doesn’t matter**—you can choose Q1, and share that great story!!