

Dear Applicant:

Thank you for your interest in being part of the Jesuit Volunteer (JV) EnCorps program this year. Please read the overview of the program's opportunities for service and spiritual formation. We hope you will be inspired! Please retain this cover letter for your reference.

### **JV ENCORPS PROGRAM OVERVIEW**

JV EnCorps, a program of Jesuit Volunteer Corps (JVC) Northwest, engages women and men ages 50 and older, in a rewarding experience of volunteer service and spiritual growth. Members (JVEs) commit to 10 months of service (September – June) in their local communities and to the exploration of JVC Northwest's core values: community, simple living, spirituality, and social and environmental justice.

#### **The JV EnCorps experience includes:**

- **Justice:** Volunteer service for 10 months in a community agency or institution. The number of service hours is usually 5-10 hours a week, though may vary depending on the JVE's individual circumstances.
- **Community:** Participating in monthly JV EnCorps Community Meetings plus an opening and closing retreat for learning, reflection, spiritual growth, and cultivating community.
- **Simple Living:** Exploring practices that simplify daily living and support the greater good.
- **Spirituality:** Sustaining an individual practice of prayer, meditation and/or reflection and also participating in and leading spiritual practices within the JV EnCorps community

JV EnCorps will assist a JVE in finding a service placement or a JVE may already have an established volunteer placement that fits the mission of JVC Northwest.

### **AGENCY CRITERIA FOR JV ENCORPS SERVICE PLACEMENTS**

- Agencies directly serving those who are marginalized and/or are addressing the issues and structures impacting marginalized populations or ecological integrity.
- Agencies able to provide minimum service requirements to meet the JVE time commitment of five or more hours a week, September - June.
- Agencies able to offer volunteers (50 years and older) meaningful service opportunities and ongoing support through orientation, training, and effective communication.

### **MAIL YOUR COMPLETED APPLICATION TO**

**JV EnCorps**

**P.O. Box 22125**

**Portland, OR 97269**

Call 503-335-8202 or email [jvencorps@jvcnorthwest.org](mailto:jvencorps@jvcnorthwest.org) if you have any questions.

## WHAT HAPPENS NEXT

**Interview:** On the application, please indicate which JV EnCorps community is most geographically convenient for you. When we receive your completed application, someone from the local JV EnCorps program will contact you to schedule an interview. This will be an opportunity to review program specifics, get acquainted, and explore the fit. The interview will last about one hour. Following the interview, JV EnCorps will notify you about acceptance into the program.

### **Additional Requirements:**

- **Criminal Background Check:** To ensure the safety of those with whom we serve, all JVC Northwest staff, JVs, and JVEs are required to complete a basic criminal history background check. Financial and driving records are NOT a part of this background check. And you will NOT be required to submit your Social Security number. After the interview, the applicant will be emailed a link to the online form for completing a background check. JVC Northwest pays the cost of this check.
- **Code of Conduct:** All JVC Northwest staff, JVs, and JVEs are required to sign a *Code of Conduct* to ensure ethical and legal compliance in relation to the marginal populations with whom we serve in our volunteer placements. After the interview, the applicant will be emailed a link to the online form for reviewing and signing this document.

**Site Placement Process:** After you are accepted into the program, JV EnCorps staff will work with you to confirm or identify a site placement that best fits your interests, local non-profit agencies' needs, and the mission of JVC Northwest. This could include a site where you already volunteer. Some agencies may also require their own interview and paperwork. These requirements may vary based on the site placement.

## KEY DATES:

APPLICATION PRIORITY DEADLINE: **AUG 15<sup>TH</sup>**

APPLICATIONS ARE ACCEPTED ON A ROLLING BASIS AFTER THE DEADLINE UNTIL THE GROUP IS FILLED.

OPENING RETREAT: **SEPTEMBER 2018**



COMMUNITY \* SIMPLE LIVING \* SOCIAL & ECOLOGICAL JUSTICE \* SPIRITUALITY

## Jesuit Volunteer EnCorps: 2018 – 2019 Application

**MAIL THE COMPLETED APPLICATION TO THE ADDRESS PRINTED ON THE BACK OF THIS APPLICATION.**

**WE ARE GRATEFUL TO YOU FOR PROVIDING US WITH THE FOLLOWING INFORMATION!**

<b>CONTACT INFORMATION</b>		
FIRST NAME	PREFERRED NAME	LAST NAME
ADDRESS		
CITY, STATE, ZIP		
E-MAIL	LANDLINE PHONE	CELL PHONE
BIRTH YEAR: _____		
<b>CURRENT WORK STATUS</b>		
<input type="checkbox"/> Retired/not working	<input type="checkbox"/> Working part-time/semi-retired	<input type="checkbox"/> Working full-time
<b>REFERENCES</b> (It may be helpful for us to talk with others about your JV EnCorps application)		
Name:	Email/Phone:	Relationship:
Name:	Email/Phone:	Relationship:
<b>SPIRITUAL AFFILIATION/PARISH/CONGREGATION (if applicable):</b>		
<b>HOW DID YOU HEAR ABOUT JV ENCORPS?</b>		

### CONFIDENTIALITY

JV EnCorps staff and group members are required to keep confidential all JVE contact and personal information shared with the group. We also ask your permission to include your contact information on the JVE group roster.

- By checking this box and signing this application, you agree to keep group information confidential.**
- By checking this box and signing this application, you grant us permission to list your contact information on the JV EnCorps group roster.**

### MEDIA RELEASE

With your permission, we will be using video/photographs taken throughout the year to promote Jesuit Volunteer Corps Northwest and/or Jesuit Volunteer EnCorps, including use as a recruiting and advertising tool. We appreciate your participation in our efforts to recruit new and motivated persons to serve in communities

of the Northwest! Thank you for helping us to share our communities with others and to promote JVC Northwest and JV EnCorps!

**By checking this box and signing this application, you grant us permission for the above media activities.**

**WORK AND SERVICE EXPERIENCE**

Please list work positions (paid and volunteer) and fulfilling hobbies/adventures you've had:

<p><b>SERVICE PLACEMENT PREFERENCE</b></p> <p><i>If you have already identified a specific volunteer position(s) or non-profit organization(s) you would like to use as your JV EnCorps placement, please provide that information below:</i></p> <hr/> <p>ORGANIZATION/AGENCY (you may list more than one placement separated by a semi-colon)</p> <hr/> <p>MISSION AND FOCUS OF THE ORGANIZATION</p> <hr/> <p>VOLUNTEER ROLE &amp; DUTIES</p>
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**JV ENCORPS COMMUNITIES** (Check the group to which you are applying)

\_\_\_ BEND \_\_\_ PORTLAND \_\_\_ SEATTLE \_\_\_ SPOKANE \_\_\_ TACOMA \_\_\_ VANCOUVER

**PERSONAL STATEMENT**

In no more than 2 pages, please share your expectations of the JV EnCorps experience, using the following questions and program components as a guide.

- **Why now:** How is this JV EnCorps experience a good fit for your life at this time?
- **Intentions:** What personal intentions do you have for this year in JV EnCorps?
- **Challenges:** Which JV EnCorps program components and core values do you find challenging?
- **Group Experience:** What previous experience have you had as a group member? What did you enjoy about being in a group? What was challenging about that experience?
- **Participation:** What personal concerns (health, other commitments, travel, etc.) would potentially prevent you from participating fully in this group?

**Program Components:**

- Serving and/or working alongside people who are materially poor or marginalized
- Contemplation and action against oppression and social/ecological injustice
- Ignatian spirituality and practices (i.e., Spiritual Exercises, Examen, etc.) \*
- JV EnCorps community meetings and two retreats for mutual support and shared reflection
- Personal commitment to daily spiritual practice
- Spiritual Direction is encouraged

\*Though grounded in the Catholic Ignatian tradition, JV EnCorps welcomes people from all spiritual traditions and encourages openness to the spiritual paths of others.

**FINANCIAL CONTRIBUTION**

Your program donation of \$200 supports the on-going mission of JVC Northwest and JV EnCorps. Please read below about our more than 60-year legacy of supporting social and ecological justice throughout the Northwest. A part of supporting our mission is to sustain the valuable community aspects of the JV EnCorps program which requires staffing and resources related to marketing, recruitment, fundraising, program development, and ongoing program management. If you are unable to commit to the recommended contribution of \$200, we ask for an amount that is personally affordable. Or, if you are able to give an additional donation to support the program, that would be welcomed. Donations are typically submitted at the beginning of the program year.

**ABOUT JVC NORTHWEST**

Jesuit Volunteer Corps (JVC) Northwest responds to local community needs in the Pacific Northwest by placing volunteers who provide value-centered service grounded in the Jesuit Catholic tradition. Honoring the Divine at work in all things, we envision the Northwest as a sustainable region where all live in dignity, are treated justly, and actively contribute to their own empowerment and to positive change in their communities. JVC Northwest strives to live out the four values of community, simple living, social and ecological justice, and spirituality/reflection.

JV EnCorps was created in 2011 to meet the needs of older adults who are transitioning in their lives with family and work responsibilities while seeking to align their lives with meaningful service benefiting society; a supportive spiritual community; and finding renewed purpose and fulfillment.

*I certify that the statements made in this volunteer application and accompanying documents are true and correct, and have been given voluntarily. I understand that volunteers are not employees of JVC Northwest and that if accepted as a volunteer, I do not expect and will not be paid or receive any remuneration for my services as a volunteer. I understand that application materials become property of JVC Northwest and that none of the materials will be returned to me.*

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**Signature**

**Date**

**APPLICATION DOCUMENTS RECEIVED** (Office use only)

Check below when application requirements have been completed:

- |   |   |
|---|---|
| <input type="checkbox"/> Personal Statement | <input type="checkbox"/> Background Check         |
| <input type="checkbox"/> Interview          | <input type="checkbox"/> Code of Conduct          |
| <input type="checkbox"/> Program Donation   | <input type="checkbox"/> Media Release (optional) |

**Place  
Stamp  
Here**

**JVEnCorps**

A PROGRAM OF JVC NORTHWEST

P.O. Box 22125

Portland, OR 97269